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Indiana, Pa 15701  
724-349-5880



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**APPLICATION TO RENT**

SCHOOL YEAR \_\_\_\_\_ - \_\_\_\_\_

LOCATION: \_\_\_\_\_

To be considered for a lease agreement this **Application To Rent Form** must be returned with all required information provided, including parents' **Social Security Numbers and Driver's License Numbers** by \_\_\_\_\_. Please call the number above to arrange for us to pick it up.

**PERTINENT INFORMATION REGARDING THE TOWNHOUSE, HOUSE, OR APARTMENT:**

Rent per semester per person - \$ \_\_\_\_\_

**Rent Includes**

Electric  
Gas  
Water  
Sewage  
Garbage  
Basic Cable TV  
Air Conditioning  
Internet Access \*

**Not Included**

Telephone

\* **All tenants must have "anti-virus software" installed and updated before hookup to the internet.**

\*\* Townhouse/house/apartment is completely furnished.

\*\* Lease Agreement for two semesters only, **Individual lease** not a group lease.

\*\* Security Deposit Per Person: **\$ 500.00** required at the time the leases are signed, **NO EXCEPTIONS.** (Cash, check, or Money Order)

\*\* If the rent is received by June 15<sup>th</sup> for the Fall Semester or by October 15<sup>th</sup> for the Spring Semester, a **discount of \$ 100.00** may be taken from the amount due. If the rent is received after August 15<sup>th</sup> for the Fall Semester or after December 15<sup>th</sup> for the Spring Semester, a **late fee of \$ 100.00** will be added to the amount due.

\*\* Reserved Parking Fee: \$ \_\_\_\_\_ / **semester** for those individuals who rent a parking space (see attachment for additional information).

### CONDITIONS:

- 1- One semester leases will not be considered. Those applicants who require a one semester lease must have the companion applicant fill out this form as well for the other semester by the above date.
- 2- All leases for the townhouse or apartment will be signed by all persons within one week of acceptance of this application by owner.
- 3- **Because our leases are Individual Leases, parents or guardians are required to co-sign the lease and provide their Social Security Numbers regardless of the age of the person.**
- 4- One copy of the lease will be sent to each person's parents or guardians at the address provided below for their signatures. The lease with the parents' or guardians' signatures must be returned directly from the parents or guardians to us within two (2) weeks.
- 5- In the event that the parents or guardians of ALL persons do not return the lease properly signed within the two (2) week time frame, the offer to rent will be withdrawn and the townhouse or apartment will be offered to other groups. This means that, if one person's parents or guardians do not return the lease signed within the two (2) weeks, the complete group can lose the townhouse or apartment to another group of persons.

This form is an application to rent. It is not a commitment on either party to enter into a lease agreement. Providing the information required below does not necessarily mean that a lease agreement will be entered into.

The townhouse, house or apartment will be shown to other prospective groups of tenants until some group has signed leases and provided security deposits. Once leases and deposits are secured, the townhouse, house or apartment will no longer be available to other prospective tenants.

**ALL INFORMATION BELOW MUST BE PROVIDED.** Those tenants returning need only fill in their names, choose bedrooms, and provide any changes to their previous application.

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
First MI Last

Social Security Number \_\_\_\_\_ Photo Copy of Drivers License required X

Home Street Address \_\_\_\_\_  
(RR, RD, or P.O. Box not accepted)  
\_\_\_\_\_  
City State Zip Code

Home Phone \_\_\_\_\_  
Campus (Cell) Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

**PRESENT LANDLORD**

Name \_\_\_\_\_  
Telephone No. \_\_\_\_\_

**PARENTS/GUARDIANS INFORMATION**

Name \_\_\_\_\_  
First MI Last  
Drivers License No. \_\_\_\_\_ State \_\_\_\_\_  
Social Security No. \_\_\_\_\_

Name \_\_\_\_\_  
First MI Last  
Drivers License No. \_\_\_\_\_ State \_\_\_\_\_  
Social Security No. \_\_\_\_\_

Parents/Guardians address and telephone number if different from above

\_\_\_\_\_  
\_\_\_\_\_  
ZIP  
Telephone No. \_\_\_\_\_

**BEDROOM NUMBER** \_\_\_\_\_

**RESERVED PARKING SPACE YES** \_\_\_\_, **NO** \_\_\_\_, **MAYBE, BUT NOT SURE** \_\_\_\_\*

\*If "Maybe" is selected, we will hold a parking space for you until all spaces are filled.

**I (We) HEREBY CERTIFY THAT ALL FOREGOING INFORMATION IS TRUE AND CORRECT. I (we) also agree to allow my (our) credit report, criminal background, motor vehicle record and rental history to be investigated. Applicant understands that, if they present false or incomplete information, Landlord may reject this application. This is a preliminary application and does not obligate Landlord to execute a lease. If accepted as a tenant, I (we) agree that Landlord may provide my (our) rental history to other Landlords who request it.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_